



DEC
Central Division Hosts
Fitchburg Public Library
9/17/16

What Do You See?





Area Director Reflection

- Reg Weide



30-60-90 Days



Your First 30 Days



30 days

Reinforce value of contests at club level

Remind club presidents of date range for club contests (July 1 - Aug 20)

Recruit leadership team for area contests

Obtain club and officer lists

TLIs - Establish date, book venue, communicate to clubs and Keith Cumiskey

Conduct TLIs - Record training

Schedule first council meetings

Schedule club visits



Your First 60 Days



60 days

Recruit leadership team for division contests

Area contests - Establish date, book venue, communicate to clubs and Keith Cumiskey

Conduct TLIs - Record training (through August 31)

Conduct club visits (and file reports)



Your First 90 Days



90 days

Division contests - Establish date, book venue, communicate to clubs and Keith Cumiskey

Conduct area contests (August 21 - September 24)

Record TLI training (before November 30)

Continue club visits (and file reports)

Communicate Fall Conference Information

Bring Fall Conference brochures to Contests

Complete your enrollment for Fall Conference





Accountability Partner Debrief





Club Growth Director Update



Program Quality Director Update

- **Fall Conference**
 - **Theme**
 - **Registration**
 - **Drawings**
 - **PR**
 - **Proxies**
 - **Set example**
 - **Education sessions**



Program Quality Director Update

- **Winter TLI**
 - **February 4**
 - **Monona Terrace**
 - **Mark Brown**
 - **Promotion to begin in earnest at Fall Conference**



Program Quality Director Update

- **District Success Plans**
 - **Email to Keith Cumiskey**
 - **\$ 25 gift card at Fall Conference**



Program Quality Director Update

- **Banner program**
 - **New logo**
 - **Incentive to replace**
- **Gifts**
 - **We have gifts for you**
- **Fall TLI**
 - **Record attendance online**

LUNCH



The Helium Stick



Afternoon Program-Laura Croft

- ▶ Completing the Area Report Online
- ▶ Scavenger Hunt at District Central





Training Objectives

- ▶ Completing the Area Report Online
 - Tips and tricks for completing reports
 - Cheat sheet for comments
- ▶ Scavenger Hunt at District Central
 - Learn how to find the data for your division or area online

Area Reports

- ▶ Completing the Area Report Online –
- ▶ Discussion of
 - What to put in each of the 6 sections of the area report?



Area Report

First Impressions	Program Planning and Meeting Organization
Membership Orientation	Member Strength
Fellowship, Varsity and Communication	Achievement Recognition?



Area Report (Moments of Truth)

First Impressions	Program Planning and Meeting Organization
Membership Orientation	Member Strength
Fellowship, Varsity and Communication	Achievement Recognition?

Area Report

Tips for Comments-

1. Use MOT to state what is or is not being done.
2. Loading report online, Save constantly or all your data could be lost.
3. The club will read what you wrote, stick to helpful evaluation comments and what the club does well.



MOMENTS OF TRUTH

Club Quality Standards Evaluation

First Impressions » Guests greeted warmly and introduced to officers and members » Guest book and name tags provided » Professionally arranged meeting room » Convenient meeting location » Guests invited to address the club » Guests invited to join Membership Orientation » Formal induction, including presentation of membership pin and manuals » Assignment of mentor » Education programs and recognition system discussed » Learning needs assessed » Speaking role(s) assigned » Member involved in all aspects of club activities Fellowship, Variety, and Communication » Guests greeted warmly and made welcome » Enjoyable, educational meetings planned » Regularly scheduled social events » Members participate in area, district, and international events » Inter-club events encouraged » Club newsletter/website published and updated regularly	Program Planning and Meeting Organization » Program and agenda publicized in advance » Members know program responsibilities and are prepared to carry out all assignments » All projects are manual projects » Meetings begin and end on time » Creative Table Topics™ and activities » Positive and helpful evaluations Membership Strength » Club has 20 or more members » Members are retained » Promotion of club in the community or within its organization » Club programs varied and exciting » Toastmasters sponsoring new members recognized » Regular membership-building programs Achievement Recognition » Award applications immediately submitted to World Headquarters » Progress charts displayed and maintained » Member achievements formally recognized with ceremony » Club, district, and international leaders recognized » Club and member achievements publicized » DCP is used for planning and recognition
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Area Report

First Impressions	Program Planning and Meeting Organization
Membership Orientation	Member Strength
Fellowship, Variety and Communication	Achievement Recognition?

- Tips for entering area reports online from seasoned Toastmasters



Scavenger Hunt at [www. Toastmasters.org](http://www.Toastmasters.org)

-Laura Croft



Scavenger Hunt -Directions

Get with Accountability Partner (Raise hand if yours is not here.)

Work on the sheet together to answer questions

Review sheet together when times up
20 Minutes



Scavenger Hunt

1. Find your Area's "To Do's" List for District 35.

How many more club dues does Area D1 need to be distinguished?



Scavenger Hunt

2. How many club visits need to be entered in on Area C4 to complete their club visits for August -November?



Scavenger Hunt

3. What clubs in Area C4 need more members to be off of the 12 member minimum?



Scavenger Hunt

4. What 5 clubs are almost distinguished in District 35?



Scavenger Hunt

5. Who has earned the Leadership Excellence Award in District 35?



Scavenger Hunt

6. What day of the week and time exactly do you look at your Division and Area reports?

- Is this set up as a calendar reminder?



Scavenger Hunt

7. How do you pull up an area or division roster?

Name the steps.



Scavenger Hunt

8. Who sponsored 4 new members in June 2016?



Scavenger Hunt

9. Under District Reports, Does club number 1366 have 8 members paid members?



Scavenger Hunt

10. How many clubs have Club Coaches?

Who is the club coach for Speak Easy Toastmasters?



Scavenger Hunt

11. How many educational awards did club # 1159 get in 2015-2016?

A. Clubs with none or few – what does that tell you?

B. Clubs with many, what does it tell you about that club ability to be distinguished?

Q & A

Next DEC Meeting

Saturday – October 15th, 2016
The Abbey Resort

