

Having trouble viewing this email? [Click here](#)



Southwestern Consulting™ Speaker Agreement Contract

CONTRACT FOR THE SERVICES of Mark Brown (Hereinafter referred to as Speaker) from Southwestern Consulting™ a division of Southwestern Great/American, Inc., (Hereinafter referred to as Organization) and Toastmasters D35 (Hereinafter referred to as Client).

Authorized Client Contact:
Keith Cumiskey

Client Address:
1201 S. 2nd St
Milwaukee, WI 53204

Client Phone:
Work - (414) 382-0323

PRESENTATION INFORMATION

Presentation Date, Time, Description, Other Notes:
2/4/2017
Morning and afternoon presentations
Topics and exact times TBD

Presentation Time:
Keynote (General Session 60-90 min)

Location of Presentation:
Monona Terrace
One John Nolen Dr
Madison, WI 53703

Estimated Audience Size:
250

FINANCIAL AGREEMENT

Fee:
\$0.00 (\$10,000 Fee waived for Toastmasters)

Expenses Arrangement:

Client books and pays Flight, Hotel, and Ground for Speaker; Client reimburses Meals for Speaker; Client books and pays Hotel and Ground for Program Director; Client reimburses Meals for Program Director

Other Agreement/Contract Notes:

\$10,000 Speaker fee waived for Toastmasters

- Client agrees to book and pay for flight, hotel, meals and ground transportation for Speaker.
- Client agrees to book and pay for hotel, meals, and ground transportation for Program Director
- Client agrees to a testimonial letter 7-10 days after the event
- Client agrees to a break immediately following Speaker's presentations

RESOURCE TABLE, BOOK- SIGNINGS, and SPECIAL APPEARANCES AGREEMENT:

Resource Table? Yes

Shipping Address:

Other Notes Regarding Book-Signings and Special Appearances:

ADDITIONAL TERMS AND CONDITIONS:

Client agrees to reimburse aforementioned expenses within 30 days of the receipt of a satisfactory expense report to be provided by Speaker and Organization.

Client agrees to complete our Program Questionnaire as soon as possible preceding the date of the event in order to assist the Speaker in making any special preparations for the program.

No recording devices of any kind are permitted without express written consent of Organization. Any recordings that become agreeable must be provided to Speaker and Organization within 30 days of the event. Such said recordings may be used by Speaker or Organization for any purposes deemed necessary without retribution to Client.

Client agrees to provide a table at or near the back of the room, or other sensibly visible location, for program attendees to visit before, during and after the Speaker presentation.

Client agrees to comply with requests of the Speaker as provided in the "Speaker Rider" and "Speaker A/V Requests" to the extent reasonably possible.

Client agrees to make available any and all professional feedback collected from audience members or meeting planners via email or feedback forms after the event.

All payments to Organization are to be net of taxes. Client agrees to pay a sum certain to Organization and that amount is payable regardless of the taxes the Client is required to pay before making payment to Organization.

If Client cancels for any reason, Southwestern Consulting will attempt to work out an equitable arrangement between the Client and the Speaker. If the Client agrees to reschedule or re-book the same Speaker on another date, Speaker agrees to accept the rebooking if date(s) is available on the Speaker's calendar. Client also agrees to reimburse any non-refundable expenses incurred. If the Client cancels totally, Client will pay the Speaker half of the full agreed upon fee as detailed in the Financial Agreement. This amount shall be accepted by the Speaker as payment in full of these Agreement terms and the Speaker will hold Client harmless from any further responsibility or liability in the event of cancellation.

ABOVE INFORMATION IS AGREED TO AND ACCEPTED BY Southwestern Consulting™ AND BY:

Client: Toastmasters District 35

Authorized Contact Name: Keith H Cumiskey

Authorized Contact Signature: Keith H Cumiskey

Date: Sept 14, 2016

Please print, scan, and return one signed copy of this agreement to Isla Lake or another representative from our office within 5 business days. Return receipt of the signed contract and the initial deposit locks in your date guaranteeing Speaker's availability.

A copy of our W-9 is attached below for your convenience in case you need it.

Also, please note that one of our team members should be contacting you within 60 days of your event to schedule a pre-event call with you and your Speaker.

We are excited about serving you! If you have any questions, please do not hesitate to contact us.

Southwestern Consulting W9.

 [W9 SWC 2016.pdf](#)

**More information always available at
<http://www.southwesternconsulting.com>**

Southwestern Consulting™ | 2451 Atrium Way | Nashville, Tennessee 37214 United States (615) 391-2834

Delivered by:
Infusionsoft.